

BRIGAIID Project Meeting in Leuven, Belgium

17 and 18 November 2016

Location address:

KU Leuven - CBA (Campusbibliotheek Arenberg, Campus Library Arenberg)
Willem de Croylaan 6
3001 Heverlee (Leuven), Belgium

Travel / logistical information and suggestions

Transport

KU Leuven's Arenberg Campus is located just outside the Leuven city center. There is a direct train connection from Brussels airport to Leuven main station. Also from the Brussels Midi / South train station (Thalys, Eurostar), there are several trains an hour that go directly to Leuven. The train travel from Brussels to Leuven takes about 15 – 20 minutes.

From Leuven main station or from the Leuven city center, the Arenberg Campus can easily be reached by bus (bus no. 2 "Campus").

Accommodation

The location of the campus is just outside the Leuven city center, and can be easily reached by bus or even by foot from the city center. Hotels closest to the campus are:

[The Lodge Heverlee](#)

Kantineplein 3
3001 Heverlee
T: 016 50 95 09 E: heverlee@lodge-hotels.be
Price per night Comfort Room: €142,50

[Boardhouse](#)

Jules Vandenbemptlaan 6
3001 Leuven
T: +32 (0) 16 31 44 44 E: info@boardhouse.be
Price per night Basic Room: €100,-

[Begijnhof Congres Hotel](#)

Groot Begijnhof 15
3000 Leuven
T: +32 (0) 16 29 10 10 E: info@bchotel.be
Price per night Single Room: €133,-

Address Restaurant (Dinner Thursday 17 November)

Faculty Club
Groot Begijnhof 14
BE-3000 Leuven
www.facultyclub.be

Contact Details:

Organisation

Mrs. Dunja Swierstra D.A.M.Swierstra@tudelft.nl +31 6 38 08 04 82

Mrs. Sacha van den Berg S.vandenBerg@tudelft.nl +31 6 24859677

Practicalities Leuven

Mrs. Anita Vermunicht anita.vermuncht@kuleuven.be +32 16 321474

November 17 – BRIGAID meeting / general assembly

All partners are expected to be present during the whole day-program

When?	What?	Chairperson and Speakers
09:00	Walk in & coffee	
09:30	Welcome and opening <ul style="list-style-type: none"> Welcome to Leuven Overview of the program 	Patrick Willems (KUL) Bas Jonkman, Roelof Moll, Patrick Willems
09:40	Overview / update on BRIGAID as a whole (helicopter view) – general <ul style="list-style-type: none"> Presentations and questions 	Bas Jonkman & Roelof Moll (DUT)
10:00	BRIGAID: update on project management and financial aspects <ul style="list-style-type: none"> e.g. Needs for financial accounting, digital workspace etc. 	Dunja Swierstra (DUT)
10:15	Short introduction by EU officer on H2020 expectations	Laura Palomo-Rios (EU project officer)
10:40	Coffee Break	
11:00	Frontrunners – overview and summary of findings and experiences <ul style="list-style-type: none"> Overview presentation Sub-presentations frontrunners Sub-presentations methods Group discussion 	Roelof Moll & Antonia Sebastian (DUT) WP2, WP3 & WP4 WP 5 & WP6
12:00	Lunch Break	
13:00	Frontrunners (continued from the morning)	WP2, WP3, WP4, WP5 & WP6
14:00	Plenary: introduction of WP8 ethics and working mode for ethics evaluation	Neelke Doorn (DUT)
14:15	Thematic parallel working sessions A. Stocktaking: first cycle and way of working B. Linking to other H2020 projects C. Development of end-user contacts Coffee is served during parallel sessions	WP2, WP3 and WP4 Elena (ICA), with Roelof Moll (DUT) Marco Hartman (HKV)
16:00	Plenary: feedback on the parallel working sessions & discussion	Roelof Moll (DUT)
16:30	Plenary meeting/general assembly	Bas Jonkman (DUT)
17:00	Closure	Bas Jonkman, Roelof Moll & Patrick Willems
	<i>Time to move to the hotel</i>	
19:00	Dinner at the Faculty Club	

Friday November 18

All partners are expected to be present during the whole program, except for the Executive Board meeting (this is for members of the Executive Board Only).

When?	What?	By whom?
09:00	Parallel Work Package meetings	WP's 2-7
10:30	Plenary: Presentation on Information Package	Maria Pascual & Laia Palau (LOR)
10:45	Coffee Break & "Innovation Market" <ul style="list-style-type: none"> BRIGAID partners display their innovations by poster 	Elena Lopez-Gunn (ICA)
11:15	Plenary session <ul style="list-style-type: none"> Report/updates from WP's to the group Overview of main next steps for BRIGAID 	WP leaders Bas Jonkman, Roelof Moll (DUT)
12:30	Lunch Break	
13:15	Tour of Leuven Campus and visit to sustainable urban water management works in the city of Leuven	Patrick Willems (KUL)
15:30 - 16:30	Executive Board Meeting (Executive Board members only)	Bask Jonkman & Roelof Moll (DUT)
15:30	Optional: parallel meetings by subgroups and themes during Executive Board Meeting	